

SPECIFIC GUIDELINES FOR VISITATION

Bay Park Community Hospital

To promote the spiritual and religious dimensions of patient care at Bay Park Community Hospital, clergy visitation privileges will apply only to duly certified or ordained clergy who are visiting their own constituents, or when visiting patients by special request of the patient, family member, physician, nurse, or by clergy referral. All clergy are encouraged to apply for clergy identification in compliance with criteria established by the Hospital Council of Northwest Ohio Pastoral Care Directors Committee of the Toledo Area Chaplains Association. Clergy must have proper identification in order to access the denominational list.

Clergy should make their visits more between the hours of 7 a.m. and 8:30 p.m. except when patient/family needs or the schedule of the visiting clergy indicate otherwise. Other clergy accompanying the clergy during visitation are subject to regular visiting hours and area restrictions. However, special permission joint visitation may be requested from the clinical manager in the unit that is being visited.

Religious solicitation or proselytizing is not allowed at Bay Park Community Hospital.

Parking is free of charge on the Bay Park Community Hospital campus. A Visiting Clergy office (Room 136A) is provided for visiting clergy to store coats, hats, rainwear, etc., while calling on patients. A telephone is available in this office for local calls, and the room may also be used in times of crisis for counseling or for consultation. The clergy room will be locked at all times for security purposes.

If any problems related to clergy visitation should develop, the Director of Marketing, Public Relations and Community Services should be notified at (419) 690-7501.

FLOWER HOSPITAL CAMPUS

FLOWER HOSPITAL

Clergy and lay professionals acting as representatives of local worshipping communities may visit their parishioners during regular visiting hours and at other times with appropriate notification and approval. These individuals should identify themselves with proper clergy identification badges at the Flower Hospital information desk upon arrival to verify that the patient is still at the hospital.

Clergy visiting patients or family members during surgical procedures should check in at the Flower Hospital surgical waiting room desk. Proper identification is required in order to allow clergy back in the surgery area. If identification is not available, the family will be asked to come to the desk and escort the clergy member back to the area.

The religious and congregational census is available to visiting clergy at the Flower Hospital information desk, weekdays from 7:00 a.m. to 8:00 p.m., weekends from 10:00 a.m. to 8:00 p.m. and holidays from noon to 6:00 p.m. Clergy must have proper identification in order to access the denominational list. Clergy may obtain information on the whereabouts of a congregant from the hospital Chaplain at all other times.

Parking is free of charge on the Flower Hospital campus. The Pastoral Care office is located in the Flower Hospital lobby across from the chapel. This office is available for community clergy use.

Religious solicitation or proselytizing is not allowed at Flower Hospital.

Clergy persons may distribute religious literature to their designated church/synagogue members. General distribution of religious literature throughout the hospital is not permitted.

LAKE PARK/GOERLICH CENTER/CRESTVIEW APARTMENTS/FLOWER REHAB

Parking is free of charge on the Flower campus. **Crestview Club Apartments** and **The Goerlich Center** are located on the north end of the campus and share a common lot. Clergy or congregational representatives are asked to identify themselves with proper clergy identification badges at the respective information desks. The campus Pastoral Care office is located in the Flower Hospital lobby across from the chapel.

MEDICAL COLLEGE OF OHIO HOSPITALS

Clergy may visit members of their faith communities during regular visiting hours and at other times with appropriate notification and approval.

Clergy should identify themselves at the Information Desk of the Main Lobby to ascertain whereabouts of the patient.

A staff nurse should be informed if family of patient requests Clergy other than regular visiting hours so Campus Police can clear them for visiting.

Religious literature may be shared only with members of one's faith community. Solicitation or proselytizing is not permitted on the hospital campus.

Clergy parking spaces are in Lot #2, front row.

The Rehabilitation Hospital entrance may be utilized for entrance into the hospital. Clergy and Pastoral visitors are welcome to hang their coats in Room #0135-B and use the phone in the Pastoral Care Chaplains Office. For access to Room #0135-B, located left off the elevator in the basement of the hospital, call the Pastoral Care Office during normal business hours for the combination number.

ST. ANNE'S HOSPITAL

In acute care areas clergy person must identify him/herself at appropriate nursing station. It is helpful if this is done in all areas.

Parking - 3 spaces are reserved at front entrance. If these spaces are not available, parking fee is waived in visitor's lot (ticket can be validated at information desk).

ST. CHARLES HOSPITAL

Parking is free at St. Charles Mercy. Clergy may park in the gated lot on the west side of the north building (corner of Wheeling and Navarre) if there is space available. Pull up to the gate and push the button on the box - security will answer - identify yourself as clergy and they will open the gate for you. Clergy offices are just inside end door of north building from that lot.

Clergy offices are open 8 AM to 4:30 PM Monday thru Friday. Telephone is available for your use. Clergy are welcome to visit any time with proper identification.

Religious literature may be shared with a member of one's faith community; general distribution of religious literature in the hospital is not permitted. Solicitation and proselytizing is not permitted on St. Charles Mercy campus.

ST. LUKE'S HOSPITAL

Parking is free at St. Luke's. Additionally, clergy may receive a free access card for the controlled lot at the front of the hospital. Contact the Pastoral Care office for information on the card.

A clergy room is open 24 hours a day and features a religious printout, a phone, and some sacramental supplies.

Clergy may visit at times other than regular visiting hours; lay visitors are requested to visit only during regular hours.

Religious literature may be shared with member of one's faith community; general distribution of religious literature in the hospital is not permitted. Solicitation and proselytizing is not permitted on the hospital campus.

ST. VINCENT MERCY MEDICAL CENTER/MERCY HEALTHCARE CENTER

Religious solicitation or proselytizing is not allowed in the Medical Center.

Religious literature may be distributed by clergy person to their designated church/synagogue members.

Parking is available in the main visitor parking lot, which is the parking structure situated just to the west of the main entrance. St. Vincent's has five reserved parking spots for clergy on the main campus. These spots are clearly designated as "clergy parking" and are found on floors two through six of the parking garage, one on each floor just next to the garage elevators for your convenience. (You will not receive a tag for your vehicle to indicate that you are clergy. The signs regarding towing of unauthorized vehicles are to deter non-clergy visitors from parking in your designated parking spaces.)

St. Vincent Mercy Medical Center offers free valet parking to all clergy who present clergy photo identification badges provided via the Hospital Council of Northwest Ohio.

THE TOLEDO HOSPITAL

A clergy room is available off the main lobby adjacent to the hospital elevators. You may hang your coat and validate your parking garage ticket here. Enter 2626 into the combination lock to gain entry to this room. Due to privacy laws the religious and congregational census is only available to visiting clergy with proper identification in the Patient and Family Services office located on the first floor of the main hospital across from the Fertility Center. If you know the name of your congregant the information desk in the main lobby will provide you with the patient location and phone number, however, that desk does not have access to the congregational census. Please contact the Patient and Family Services office at 419-291-4007 if you have questions.